

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT**

*Collegewide Services* – The definition of College-wide services was agreed upon years prior. It is recommended that the definition be re-examined and either confirmed or changed. DOC will analyze the line items currently in this budget and bring recommendations for any changes back to DCAS. **The budget process for Collegewide services will remain the same as in prior years, with the line item budgets brought to DCAS for approval.**

*District Office* - Because the allocation model is moving away from proportional share, it is necessary to change the District Office allocation methodology as well. Currently the District office receives 6.4% of available resources which equates to 5.8% of total revenue. It was agreed for the new model, **the District Office will receive 5.8% of revenue** (no change in funding level. If it is determined that some items currently included in Collegewide Services (or in colleges) should be moved to the District Office, the % of revenue to the District Office will go up proportionately. The intent is not to increase the District Office budget %, only reflect comparable numbers.

*Utilities* – Recommended and agreed to **no change in budget process from the prior years.**

*College Initiatives* – There are no proposals for this item, and DCAS was asked if they wanted to include the line item on the sheet as to not lose the concept. **There was not consensus, and this item has been left open.**

### **Instructional Allocation**

It was agreed that we may wish to consider a change in this label also- perhaps to something like Class Schedule Delivery or something along those lines, so that it better reflects an allocation distribution process, rather than funding of positions or functions.

### **Productivity Factor**

The committee considered what time frame and what terms to include in determining this factor. Historical data was distributed and different options were discussed. It was decided not to include summer term, as this term has greater fluctuation, faculty is

It was recommended **for Tentative Budget to use the current year individual actual salary and benefit costs adjusted for any planned changes in positions for the upcoming year, and Adoption Budget to use the individual current year actual salary and benefit costs plus any changes in salary or benefit rates.**

**Adjusted by Non Classroom assignments for instructional faculty**

It was recommended **for Tentative Budget to use the current year Full time Faculty Equivalent (FTEF) and Adoption Budget to use the FTEF as of the beginning of the Fall term.**

**Average Cost of Part Time instructional faculty**

It was recommended **for Tentative Budget to use the current year Fall actual average salary and benefit cost rates and Adoption Budget to use the current year Fall actual average salary and benefit cost rates plus any changes in salary or benefit rates.**

**FTES**

It was recommended **for Tentative Budget to use the PY 320 report, all terms plus non resident FTES and for Adoption Budget use the CY 320 report, all terms plus non resident FTES.**

**Other**

A concern was raised that the recommended process of including planned additional faculty hires could have a potential of building in financial incentives into the model for a college for the hiring of additional faculty. It is not the intent of the committee to do that. Because the college will receive the actual cost of every instructional faculty member they have, this could be an incentive for a college to request all FTO hiring occur at their campus. It was agreed that the distribution of the FTO hiring had to remain outside the model, and that things such as differences in Full Time/Part Time faculty ratio, integrity of academic programs, etc., would mitigate this potential, but it should remain on the radar.

between class schedule delivery, base, and FTES. It must be understood however, that the model becomes more expenditure driven (in dollars) with this methodology, but not necessarily by percentage. **We agreed we would start at 15%, but discuss the specific percent in more detail at the next meeting.**

### **Next Steps**

The goal is to bring the first reading of the allocation model to the Board at the April meeting.

**Everyone was reminded to meet with their constituencies, educate them on the recommendations of the components to date, and get as much as input as possible.** At the next meeting, we will review the summary of the agreed-upon elements, and simulations reflecting those agreements, and make any adjustments we feel appropriate at that time. **The committee was also asked to come prepared to discuss recommendations for the next step for consensus-building district-wide, assuming we will be at the point of consensus ourselves.**

*Next Meeting: Thursday March 15, 2007*