

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
District Council of Administrative Services (DCAS)

Thursday, December 16, 2010

NOTES

Attendees: John al-Amin, Robert Cabral, Dominga Chavez, Riley Dwyer, Alan Hayashi, Iris Ingram, Sue Johnson, Dave Keebler, Deborah LaTeer, Darlene Melby, Mary Anne McNeil, Karen Osher, Peter Sezzi, Trevor Zierhut

Absent: None

The meeting began at approximately 9:03 a.m. in the Board Room at VCCCD.

APPROVAL OF NOTES

The notes from the November 18, 2010 meeting were approved by consensus. John al-Amin requested one minor change to a statement he made.

FACULTY OBLIGATION NUMBER (FTO/FON)

A chart (dated 12/16/10) showing the historical full time faculty obligation number (FON) was distributed and discussed. Sue briefly explained the history of FTO/FON. Each District's FON number is annually increased by the same percentage as the funded FTES growth factor, or decreased in the case of the recent workload reduction. The obligation number is a districtwide number, not college specific, and includes all faculty (instructional and non-instructional) from all funds, including grants. If, at the state-wide level, it is determined by the BOG that there is insufficient

At the November DCAS meeting, an initial list of Local Structural Deficits was established. This initial list was reviewed again by DCAS at the December meeting. The list was revised slightly to re-organize some of the items and to more clearly define the “other” category.

- Scheduled Maintenance & Capital Furniture (including, admin, faculty & classroom)
- Library Materials & Databases (previously IELM/TTIP)
- Tech Refresh (hardware & software)
- Instructional and Non-Instructional Equipment
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- Library Materials & Databases (previously IELM/TTIP)
 - o 50% by FTES
 - o 50% by 1/3, 1/3, 1/3
- Tech Refresh (hardware & software)
 - o Number of Computers
- Instructional and Non-Instructional Equipment
 - o FTES
- Other (such as R&D, staff innovation, lab software, program transition costs, program accreditation, staff development (classified and faculty))
 - o FTES
 - o 1/3, 1/3, 1/3
 - o Or could be a rotation of allocation (full allocation to each campus on rotating basis)

This list is preliminary and will be reviewed again at the January 20, 2011 meeting. It was also requested that the headcount vs. FTES numbers be brought to the January meeting for general information.

NEXT MEETING

Thursday, January 20, 2011 – 8:30 a.m. This meeting is scheduled to last until about noon. Please plan accordingly.

Meeting was adjourned at approximately 11:44 a.m.