



**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER**

ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE

SEPTEMBER 13, 2012

11:00 AM DR. THOMAS G. LAKIN BOARD ROOM

MEETING NOTES

Attendees: Mike Bush, Dave Fuhrmann, Erika Endrijonas, Jane Harmon, Dave Keebler, Sue Johnson, Iris Ingram, Patricia Parham, Ramiro Sanchez

1. Review Minutes of 07/05/2012

Ramiro inquired if the electronic transcript project was presented to the Board in August (Item 3). Due to the budget situation, the project is still under discussion.

5. Learning Management Systems – Feedback from Demos

Dave distributed information and reviewed the feedback from the demonstrations which concluded that there weren't any advantages in the other packages that would warrant a change from the Desire2Learn at this time. From a budgetary stand point, the other systems would not be less expensive.

6. ITAC Meeting Schedule

Dave distributed the description from the Participatory Governance Handbook for ITAC (Instructional Technology Advisory Committee). The number of Instructional Technologists from each campus was questioned and it was determined that there should be 1 instead of 3. Dave is proposing to meet every other month, in the off months from the ATAC meetings, beginning in October. Dave will send an email to the Academic Senate Presidents with the information and requesting two faculty members from each campus to serve on the committee. One of the first issues to be discussed will be the role, if any, of the Distance Learning Task Force.

7. Updates

DegreeWorks

The progress of the DegreeWorks implementation was discussed. The counselors seem to be receptive and there has been positive feedback on the training. Students will be able to view only. Sue stated that it will be a good tool for students to use for self-advicing at some point.

Mobile Apps

The vendors have been previously narrowed down to AT&T and D2L. Dave is meeting with the librarians tomorrow to discuss what apps students may need. There will be meetings scheduled with the student groups to gather feedback on their app needs and expectations. The recent fall release of mobile apps at OC was discussed. It was not actually mobile apps; it is not interactive. It is a mobile website and was announced as mobile apps. The tool that was used was discussed and possibly developing the same for the other two colleges. Concern was expressed that there could be some confusion generated for students since they have been working with staff on the mobile apps project. Staff will continue to work with the student groups and present the information at ATAC at some point in the future.

8. Other Business

MC has been debating whether or not to give all student workers an employee email address. The consensus of the group was to not do so.

9. Next Meeting

The next meeting is normally scheduled for November 1; the EVPs will be out of town on that date. An alternate date will be determined.