

Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Welcome and Approval of February 14, 2013 Meeting Notes	<p>Dr. Endrijonas welcomed everyone to DTRW-SS. The meeting commenced at 3:10 pm.</p> <p>The February 14, 2013 meeting notes were approved as presented with abstention from Jane Harmon and Clare Geisen.</p>			
OLD BUSINESS				
AP 5130 Financial Aid – Victoria Lugo	Ms. Lugo provided feedback from the Ventura College Financial Aid Officers. This item will be carried over to the April 11 DTRW-SS meeting to await review by Oxnard and Moorpark Financial Aid Officers.	<p>Send/review BP/AP 5130</p> <p>Agendize for 4.11.13 DTRW-SS meeting</p>	<p>4.05.13</p> <p>4.05.13</p>	<p>Karen Engelsen/Victoria Lugo/Financial Aid Officers</p> <p>Laurie Nusser</p>
BP/AP 5150 Extended	Both Ventura College and Moorpark College EOPS	Review CCLC	4.05.13	EOPS

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Opportunity Programs and Services (EOPS) – no VCCCD AP/current BP in BoardDocs.	Coordinators have reviewed the proposed CCLC Board policy version of BP 5150 Extended Opportunity Programs and Services (EOPS), however, Oxnard College EOPS was not able to review the policy prior to this meeting. This agenda item will be carried over to the April 11 DTRW-SS meeting to await review by Oxnard College EOPS. There is no existing Board policy or administrative procedure in BoardDocs and requires development.	AP 5150 Agendize for 4.11.13 DTRW-SS meeting	4.05.13	Coordinators Laurie Nusser

BP/AP 5055 Priority Enrollment and Student Notification Letter

Dr. Carrasco Nungaray provided a handout titled “*Notice: Enrollment Priority Change Effective Fall 2014.*” Dr. Carrasco Nungaray explained the feedback received from counselors at Ventura College regarding priority enrollment. There was discussion regarding having separate forms between colleges. Dr. Endrijonas noted DTRW-SS is a review group and will make recommendations to DCAA regarding the student notification letter.

The Board policy and procedure (BP/AP 5055) are currently under review at DCAA.

The student notification letter is intended for currently enrolled students and does not include new students. There was discussion regarding students obtaining education plans prior to notification to students. The submission from Ms. Ewins titled “*Student Alert – Changes to Registration Priorities*” was reviewed. The group members preferred this document to the document provided by Ventura College. Dr. Carrasco Nungaray will send samples of specific student enrollment circumstances to Ms. Bricker regarding Banner implementation. Dr. Engelsen will work on a draft of the student alert notification per

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	be sent out to students via portal announcement and email. The revised versions will be submitted to Ms. Nusser by 3/22.			

BP/AP 5500 Standards
of Conduct

Agenda Item

Summary of Discussion