

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT**  
District Council of Administrative Services (DCAS)

Thursday, June 3, 2010

NOTES

Attendees: John al-Amin, Robert Cabral, Dominga Chavez, Riley Dwyer, Alan Hayashi, Iris Ingram,  
Sue Johnson, Dave Keebler, Deborah LaTeer, Darlene Melby, Mary Anne McNeil, Karen Osher

Absent: Peter Sezzi

The meeting began at approximately 8:35 a.m. in the Multi-purpose Room at VCCCD.

## **Tentative Budget Book**

The *draft* Tentative Budget book was distributed and discussed. Ms. Johnson stated that the numbers and schedules contained in the Tentative Budget are relatively unchanged from the last time they were presented to DCAS.

Sue highlighted certain funds of the Tentative Budget including cafeteria, bookstore, self-insurance, retire health payment and workload balancing. The mechanics of load-banking was discussed.

Ms. Johnson explained that the cafeterias have shown progress in increasing sales and gross margin. It is believed that one cafeteria will make a profit in FY2010-11 and within the budget year, two of the three will break-even or better. A paragraph describing Bookstores will be added to the Tentative Budget Narrative.

Sue explained that the Health Services Fund is dependent on state mandate reimbursements. With the state budget crisis, the state could eliminate the mandate. The health centers are currently sustaining themselves using past mandate reimbursements, which will last a few more years. This could be a long-term issue that will need to be addressed. Fees generated through the Student Health Centers stay at the individual college in which they were generated.

The Committee was asked to carefully review the Narrative and Budget book and, if necessary, provide input (and copy all members) no later than Friday, June 4<sup>th</sup>.

The Tentative Budget was unanimously approved by DCAS and the Committee recommends it be presented to the Board of Trustees for approval on June 16, 2010.

## **NEXT MEETING**

Thursday, July 15 - 8:30 AM

Meeting was adjourned at approximately 11:50 a.m.