Content Outline for Sabbatical Proposals
Teresa Bonham

Oxnard College Mission Statement:

Oxnard College offers high quality teaching and learning to meet the needs of a diverse student population. As a multicultural institution of higher learning, Oxnard College empowers and inspires students to succeed in their personal and educational goals.
As a unique and accessible community resource, Oxnard College promotes student learning through:

Transfer, occupational and general education, second language acquisition and basic skills development

Student services and programs

Educational partnerships and economic development

Opportunities for lifelong learning

COLLEGE GOALS
Oxnard College Goal #1: *Instructional Programs and Student Services*
Provide instructional programs and student services that meet the current and future needs of students so that they may excel in a positive learning environment.
Oxnard College Goal #2: *Professional Development Needs*
Provide faculty and staff with continuous improvement through professional development opportunities that will allow them to excel in the current and future work environment.
Oxnard College Goal #3: *Technology Needs*
Provide students, faculty and staff with appropriate technology in the classroom and work environment that supports student learning outcomes and productivity.
Oxnard College Goal #4: *Facility Needs*
Provide a campus environment that enhances student learning.

1. Statement of Purpose

College's goals because it would help to create a positive learning environment, it would help my personal professional development as an online instructor, it would add appropriate technology to help support student learning outcomes and with the perspective of the virtual classroom as a virtual facility, my project would help to provide an environment that would enhance student learning across all disciplines. If awarded sabbatical, I will be completing the following tasks during my one semester sabbatical (Spring 2013):

1) I will resC   /3-1(s)-1(a)4(l)-2(r): 201

6. Receive at least fifteen completed surveys. If at least fifteen surveys are not received, reach out to more California community colleges until fifteen completed surveys are received.
7. Analyze the survey results and ask follow-up questions, contingent to the responses received. Potential follow-up questions may include asking for student feedback on the tools.
8. Ask for permission to use the tools at each college, and, if able, analyze each tool.
9. If colleges cannot grant me permission to use their tools, contact the vendor and ask for permission to use each tool to analyze it.
10. Write a detailed report.

b) Projected Results

At the end of the period of my sabbatical leave I will have achieved the following:

1) Discovered the different online tools and services used at approximately thirty California community colleges.

If c e d

b) Service

1) Department/Discipline

Department Representative, Technology Committee Fall 2006 – Spring 2011
Department Representative, Academic Senate 2011
Served on Faculty Evaluation Committees
Led a flex activity for the Letters Department on assessment—Fall 2011
Maintained department web page from Fall 2006-Spring 2009

2) College

Faculty Co-Chair, Accreditation Self-Study Standard III, Sub-Committee C: Technology Resources, Fall 2009 – Fall 2010.
Faculty Co-Chair, Distance Education Committee for 2 years
Faculty Co-Chair, Technology Committee for 2 years
Member, Technology Committee for 5 years
Faculty Co-Chair, Curriculum Committee 2011-2012
Member, Academic Senate, 2011
Served on Faculty Evaluation Committees
Served on Hiring Committees
Led and Attended workshops and training sessions regarding distance education at Oxnard College

3) District

Member, DTRW, 2011
Member, Board Goals and Objectives Implementation Task Force, 2011
Member, MyVCCCD portal Group, 2009-present
Member, MyVcccd Course & Group Studio Committee, 2008
Member, WebCT implementation project planning team, 2007
Member, Presidium Pilot Project Planning team, 2007
Member, District Distance Learning Task Force, 2007-present

4) Community

5) Length of Service & Past Sabbaticals Awarded

I was hired at Oxnard College as full time faculty in August 2006. This is my first request for sabbatical.

Proposed Timeline for the Sabbatical Project of Teresa Bonham:

January 2013:

1) Identify thirty California community colleges to analyze.

2) Begin composing the survey to administer to each college's contact people.

3) Create a rubric to assess each of the thirty colleges' web pages and ease of finding the services and tools to support their students.

4) Make initial contact with key faculty or support staff at each of the thirty identified colleges.

February 2013:

1) Send the first survey to five colleges in order to test the effectiveness of the survey questions. If survey responses lead to the results I want to measure, send the survey out to the rest of the colleges. If the survey was not written well, revise the survey and then send it to the rest of the colleges.

2) Begin assessing each of the college's web pages using the rubric I created—assess at least fifteen web pages.

March 2013:

1) Continue assessing college web pages, and assess at least thirty.

2) Begin follow-up on the surveys submitted. If survey has been completed, send a thank you email. If survey has not been completed, send a please fill out my survey reminder.

April 2013:

1) Continue with survey follow up. If fifteen completed surveys have not been returned, make contact at additional colleges and submit new request for survey participants.

2) Complete web page assessment—make list of all visible online services and support tools.

3) Begin analyzing survey data.

4) Begin using the tools and programs, which provide services.

May 2013:

1) Complete analyzing survey data.

2) Write a detailed report about the online student support tools and services used at many California community colleges.