

Academic Employment Opportunities – Frequently Asked Questions

How do I apply for a job?

All open positions are listed on the VCCCD Careers website: <https://www.schooljobs.com/careers/vcccd/academic>

Once you find a job you are interested in, click the job title to read the job announcement which includes a description of the job, information about the current vacancy, the minimum qualifications for the job, as well as information about the selection process.

When you are ready to submit an application, click “APPLY” in the upper-right hand corner of the page. You will receive an email confirmation once you have successfully submitted your application.

What do I need to include with my application.

The job announcement will outline all the information that you need to attach to your application, including:

Cover Letter, Resume, Letters of Recommendation (recommended, not required), Supplemental Questionnaire for Equivalency (if applicable), Complete official or unofficial college/university transcripts. Please make sure that the files you attach can be opened and are readable before you submit your application.

What happens after I submit my application?

A screening committee will review and screen your application and associated materials. The candidates deemed most qualified for the position will be invited to an interview.

For that reason, when completing the application and the supplemental questions, it is important to outline in detail your education, training (classes, seminars, workshops), and experience. You will be evaluated based upon the information provided.

How do I know what degree I need for a position?

Candidates must possess the minimum qualifications for the discipline as approved by the California Community Colleges Board of Governors and defined in the Minimum Qualifications for Faculty and Administrators in California Community Colleges handbook.

The job announcement will also outline the specific degree and work experience combinations that meet the minimum qualifications.

I applied for a full-time (contract) faculty position. What will my salary be?

Full-time faculty salaries are governed by the collective bargaining agreement between the Ventura County Federation of College Teachers, AFT Local 1828, AFL-CIO and the Ventura County Community College District.

For more information about how salaries are determined for full-time faculty positions, please review refer to Section 3.4 and 3.5 of the collective bargaining agreement.

New contract employees shall receive a maximum of seven years credit for any combination of all prior full-Step 8, except for Class I, which ha

I applied for a part-time (non-contract) faculty position. What will my salary be?

Part-time faculty salaries are governed by the collective bargaining agreement between the Ventura County Federation of College Teachers, AFT Local 1828, AFL-CIO and the Ventura County Community College District.

For more information about how salaries are determined for part-time faculty positions, please review Section 3.10 of the collective bargaining agreement.

I need help logging into, navigating,

